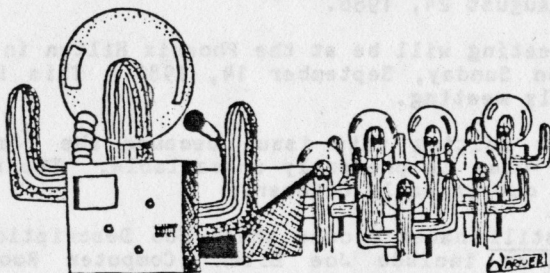


CONVENTION NEWS

"STICKY ISSUES"

AUGUST/SEPTEMBER
1986 ISSUE

BEING THE NEWSLETTER OF THE 1987
NASFiC, **CACTUSCON**



This issue edited by Bruce Farr
Normal (so to speak) editor is Eric Hanson
Mailing date: August 13, 1986

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CONVENTION NEWS

**Enclosed with this issue of the Committee Newsletter, being dubbed "STICKY ISSUES" for the time being, is a copy of Dave Munter's "How to Deal with the 'Mad Dwarf'". Rather than being a D&D manual, this is how to get Logistics help. Please hold on to this sheet as you'll need it for the future. Let Dave know if you have any questions at the next Committee meeting. Also enclosed is a message from Pati Cook of Costume Events.

**THE NEXT COMMITTEE MEETING will be held at the Pyle Adult Recreation Center in Tempe, directly west of the Tempe Public Library, which is on the southwest corner of Rural (aka Scottsdale Road) and Southern. Parking is off Southern. We have the Center 6:30pm to 9:30 with the meeting scheduled to start at 7pm on Sunday, August 24, 1986.

The September meeting will be at the Phoenix Hilton in the Navajo A room, 7 pm on Sunday, September 14, 1986. This is the same place as the July meeting.

**Bruce Farr is editing this issue because the computer Eric Hanson normally uses is presently unavailable. The next STICKY ISSUES will be out in early October.

**Some people still haven't done their Job Descriptions for the convention. They include Joe Bilek (Computer Room), Eileen Phillips, Keith Williams, Barry Bard, Belle Krencius, Dave Hiatt, Mike Mansfield, Jim Cryer, and John Fong. Again, they don't have to be too elaborate. Leave the elaborations to Bruce Farr. If you have any questions, please call Bruce...we need to have them for the August meeting. We need a full set for Atlanta WorldCon.

**You should be working on copy for Progress Report 2. Final drafts are due in by September 15 to Elinor Mavor. It certainly isn't too early if you have yours ready at the August meeting.

**Space allocations for the Plaza and Hotels are being finalized right now. Please contact Kandy Fong at 938-6552 to make sure that your needs are known.

**A list of ConCom names, address, and phone numbers was sent out with the last Committee Newsletter. Positions can be found by looking through the listing of CACTUSCON COMMITTEE AND STAFF. In October we'll send out another updated address and phone list...meanwhile, you can always contact someone through the Con's P. O. box (27201, Tempe, AZ 85282).

**We are tentatively scheduling a Trade Show for Wednesday, September 2, 1987 at the Civic Plaza's Exhibit Hall A. This will be a one-day affair, open to publishers and other businesses in sf-related fields and related merchants only. Many of the booths will be open for the convention as well after the end of the Show.

GENERAL INFORMATION ABOUT CACTUSCON

The official name of this convention is CactusCon, The 1987 North American Science Fiction Convention. Checks etc. can be made out to 1987 NASFiC or CactusCon.

We are aiming for an attendance figure of 5000 for advertising and planning purposes. This means that we're going to be gearing up for heavy advertising to meet our goal. At least 4000 is needed to properly use the Plaza. Our breakeven point presently is holding at attendance of about 2200.

We have almost 1300 hotel rooms available for the convention. The hotel room rates range from just over \$40.00 at one hotel and up to just over \$60.00 with \$58.00 being the average room rate. We have rooms blocked at the San Carlos, Phoenix Hilton (formerly Adams), Hyatt Regency, and Heritage (formerly Downtown Ramada) Hotels. We also have all of their function space reserved and the Hyatt is the Headquarters and Party Hotel. The Visitors Bureau will handle room reservations, starting in early 1987 when the room reservation cards go out.

The official convention dates are from September 3-7, 1987 (Thursday through Monday over Labor Day Weekend). Activities begin on Wednesday, September 2, 1987 with setup and Pre-Registration, video, and Con Suite. Dealers' Room and Con Suite open at noon on Thursday, September 3, 1987. Last Art Auction is on Monday, September 7 as well as the final day of the Dealers' Room.

ISSUES OF THE MOMENT

Several important issues are presently being considered by all of us:

- 1) We presently plan to serve alcoholic beverages in the Convention Hospitality Suite. We feel that we can undergo the risk since we are having a hotel bartender serve the liquor. If this will permit us to escape liability, then we'll do that no matter what the added cost (we'd have to buy liquor from the hotel at a grossly inflated price).
- 2) Should we permit weapons (real or fake) in the hotels and function space? The Phoenix Hilton has told us that no real weapons will be allowed, though that doesn't hold for the Hyatt or Civic Plaza. Our present policy is to allow peace-bonded, non-projectile weapons everywhere but the Hilton.
- 3) We will not be able to pay guest expenses, other than to give them a complimentary membership. Rare exceptions are being made for GOH's and possibly a few others where travel/room/per diem are being paid.

CACTUSCON COMMITTEE AND STAFF

8/12/86

ADMINISTRATION

Bruce Farr.....Chairman
Randy Rau.....Chief of Staff
Margaret Grady.....Chairman's Gofer
Kim Farr.....Pre-Con Office
Mark Christensen.....Treasurer
 John Thomas Baldwin.....Staff, Treasurer
Belle Krencius.....Memberships/Solutions Desk
 Pam Allan, Vickie Edwards.....Asst, Memberships Solutions Desk
Alice Massoglia.....Registration
 Dave Cantor.....Asst, Registration
 Richard Bolinski, Michael Rightor.....Staff, Registration
 Carol Ballard, Gordon R Saunders.....Staff, Registration
 John P Testa Jr.....Staff, Registration
Rick Foss (Ladera Travel).....Official Travel Agent
 Robin A. Schindler.....Asst, Travel

FIXED FUNCTIONS

Terry Gish, Ray Gish.....Art Show
 Deb Dedon.....Asst., Art Show
Clarence Stilwell.....Database, Art Show
 Greg Barrett, Hop David, Rena Weber.....Staff, Art Show
 Dineh Torres.....Staff, Art Show
Dave Hiatt, Bob Cain.....Dealers' Room
 Kim Hiatt.....Staff, Dealers' Room
Barry Bard.....Exhibit Hall, Trade Show
Julie Douglas.....Hospitality Suite
 Emily Devenport, Lois Cassady.....Asst, Hospitality
 Joe Dupree, James Shibley.....Asst, Hospitality
 Doug Cospere.....Food Logistics
 Ken Hankins, Pat Connors.....Staff, Hospitality
 Randall Hampton, Kat Kaney.....Staff, Hospitality
 Liz Snyder, Elaine Mele.....Staff, Hospitality
Clifton D. Baird.....Wargaming
 Arthur Pitcher.....Asst, Wargaming
Joe Bilek.....Computer Room
Mike Mansfield.....Childrens' Program
 Chuck & Tasha Cady.....Asst, Childrens' Program

PROGRAMMING

Doreen Webbert.....Programming
Mariann Sutton.....Asst, Programming
Cristi Simila, Sue Thing.....Programming Operations
 David Lee Anderson, Daniel Arthur.....Staff, Program Ops
 Glenn Glazer, Jan Lockett.....Staff, Program Ops
 Trubie Turner.....Staff, Program Ops
Carol DePriest, Zetta Konrardy.....Green Room
 Kathleen Moore, Peggy Bailey.....Staff, Green Room

Tom & Tarsie Franklin.....Filk Program
 L-5 Society/Greg Barr.....Space Program
 Richard Rouse.....Media Program
 Shadrick Konrardy.....Programming Video
 Benny Aguirre, Steve Martindale..Staff, Programming Video
 Tom Perry.....Japanimation Program
 Doug Cospers.....Trivia Bowl
 Pati Cook.....Costume Program
 Shane Shellenbarger.....Video
 Laurie Shellenbarger.....Asst, Video
 Kevin A. Ayres, Mike Buck, David Webbert....Staff, Video
 Mary Lou Bailey, Vincent Krencius.....Staff, Video
 Jim Cryer.....Films
 Wayne West.....Asst, Films
 Joe Nothorn, Dave Storck, Jose Roldan.....Staff, Films
 Kandy Fong.....Scheduling/Setup
 Denise Wallentinson.....Technical Services
 Larry Zacher.....Staff, Tech Services
 Pati Cook.....Costume Events
 Laura Brice.....Asst, Costume Events
 Jay Andrews.....MC, Costume Events

CONVENTION SERVICES

John Fong.....Historian
 Robert Hogge, Robert Marentes.....Asst, Historian
 Sam Stubbs.....Volunteers
 Naomi Karney, Bob Alongi, Deborah Newbury.....Asst, Volunteers
 Kenneth Lemons, John Finnan.....Asst, Volunteers
 Paul Cresta.....Staff, Volunteers
 M. R. Hildebrand.....Volunteer Hospitality
 Tom & Tarsie Franklin.....Gofer Hole
 M. R. Hildebrand, Bruce D. Arthurs.....Pro & Staff Lounge
 Jennifer Roberson.....SFWA Liaison
 Eric Hanson.....Operations
 Ben Yalow, Jim Webbert, Sean McCoy.....Asst, Operations
 Greg & Molly Hildebrand.....Staff, Operations
 Keith Williams.....Security
 D. M. Spector, David Berg.....Staff, Security
 John Borowski, Will Brainard.....Staff, Security
 Richard Campbell II, Jim Hayes.....Staff, Security
 Terry Karney, Diane Lee Myers.....Staff, Security
 Helen Oxford, Michael Pell.....Staff, Security
 Marty Perrin.....Staff, Security
 Sharon Newman.....EMT
 Michele Kurce.....Information Desk
 Steve Albany.....Asst, Information Desk
 Jeanne Gould, Susie Romero.....Staff, Information Desk
 Randy Rye.....Staff, Information Desk
 Jim Du Val.....Restaurant Guide
 Eileen Phillips.....At-Con Office
 Dave Munter.....Logistics
 Tim Van Westrienen, Mike Morrison.....Asst, Logistics
 Mike Duckett.....Staff, Logistics
 Anita Bilek.....Hotel Liaison
 Rikki Winters, Joe Bilek.....Asst, Hotel Liaison

PUBLICATIONS AND PUBLICITY

Elinor Mavor.....Publications
Mary Vaughan, Teny Rule, Alan Moon....Staff, Publications
Donna Hogge.....Publicity
Patti Goodwin.....Asst, Publicity
Barry Bard.....Business Liaison
Eric Hanson.....Committee Newsletter

Unassigned Volunteers (*=assigned, awaiting confirmation):

Judy Audin, Rodney Audin, *Rebecca Ballard, Kevin Berger, John Bonnell, Edward Bornstein, Karen Bristow, John Buck, Terry Buyers, Mike Campian, David Chaplin, Ivan Clark, Susan Clark, Pamela Clark, Carrie Coble, Robin Collins, Charles Coons, Kendal Copperberg, *Phyllis Crecelius, Barbara Cummings, Robin Doig, Sean Dunham, Kurt Eldridge, Steffany Ernst, Jan Howard Finder, Leslie Fish, Nancy Freeman, J. D. Fulkerson, Margaret Fulton, Janice Gelb, H. Jeff George, Tim Greeley, Peggy Greer, Scott Greer, Brian Gross, Frances Gross, Lyman Hampton, Jerry Hanna, Bettye Hardin, Rebecca Hardin, Don Harrington, Bruce Hazel, Howard Heid, Heather Holmes, Jay Ingram, Dave Jackson, Shona Jackson, Charles Jarvis, John Jordan, Jennifer Jumper, Barbara Kokonis, Lisa Kolsky, Mike Lampe, Lee Madsen, Jose Maldonado, Ellen McCrea, Tommie McDaniel, Rynda Meador, K. Meschke, Doug Meyers, Jan Miles, Lex Nakashima, Robert Osman, Laura Patterson, Susan Potter, Beth Rice, Heather Rice, Valerie Richardson, William Rieser II, Norma Rieser, Anthony Romano, Susan Ross, Bill Schuch, Melissa Scott, Layne Shilling, Scott Skinner, Sharolyn Slaker, Steve Snyder, G. K. Sprinkle, Adrienne Stearns, Ann Stratton, Scott Terdine, Mike Thornton, Janice Tuerff, Tom Tuerff, Sherry L. Watson, Vicky Lynn Webb, Cynthia Webbert, Phillip Wilkins, Linda Williams, Renee Williams, and Mike Yturralde.

Totals (people, not positions):

| | |
|------------------------|------------|
| Committee...all levels | 80 |
| Staff | 57 |
| Unassigned | 92 |
| Total | <u>229</u> |

(this may sound like a lot of people, but we'll need Volunteers, Committee, and Staff totaling about 400 for the convention)

VOLUNTEER INFORMATION

1) Memberships for all Committee (first through third level) members are complimentary. If you are in doubt whether an unfilled position is considered Committee, ask your superior.

2) Volunteers (ie non-Committee) are asked to purchase memberships, though we hope to refund your membership (and possibly also reimburse a portion of your other convention expenses) if funds remain after the convention. We are also looking into the possibility of discounted memberships for volunteers...if we decide to do so, we'll refund prior volunteer membership purchasers the difference. All Committee and volunteers will have access to the Gofer Hole and Staff/Pro Lounge during the convention. We are also working on visits to the Gofer Hole by Pros during the convention as a bonus for volunteers.

3) The convention will try to assist all Committee members with hotel room costs for at the convention. This does not mean that we will be able to guarantee you a room in the location of your choice or under ideal conditions. It may mean sharing a room with someone else or having a sleeping room during hours when its regular activity is shut down (ie a room used otherwise for food preparation, hospitality, etc.). We cannot guarantee help on the cost of housing at the con, but we will give every effort. More on this as we approach the con and see how finances are going.

4) If you want reimbursement for an expense, make sure it's authorized and in the scope of your job area. If in doubt, check with Bruce Farr or Mark Christensen. Be sure to get a receipt.

5) Those listed as "Unassigned Volunteers" above will be assigned to work for "Volunteers" department and assigned to help as needed at the con. While we need a lot of people to be available in this capacity, if you prefer being assigned to a particular department, let us know. Either contact the person in charge of the department or contact Sam Stubbs of Volunteers. Also, let us know your prior convention volunteer experience.

6) **COMMITTEE MEMBERS!!** If you need additional Staff for your area, take a look at the Unassigned Volunteers list. Make use of these people soon, or lose them to someone else. Let Sam Stubbs (602-838-6873) know your needs and be certain to confer with the volunteer as well.

POSITIONS AVAILABLE

We're especially looking for unassigned volunteers to staff the following areas:

| | |
|-----------------|---|
| Wargaming | Logistics Drivers (drivers' license, knowledge of Phoenix streets needed) |
| Computer Gaming | |
| Registration | Logistics Helpers (heavy lifting required) |
| Programming | Info Desk (general knowledge of Phoenix required) |
| Operations | |

Prior experience is not required, but is helpful. Please contact the Committeeperson in charge of the area or Sam Stubbs of Volunteers.

HOW TO DEAL WITH THE "MAD DWARF"

(Or tips and procedures to help us help you)

These are tips on how Logistics can help you and how you can help Logistics get what you need when you need it.

1. Schedule well in advance. Start letting Dave Munter know now what you will need picked up and when. For each item I need to know the following:

REQUEST FOR LOGISTIC SUPPORT

ITEM: What is it?

WHEN: When do you need it? Can we get it for you the day before or must it wait till a specific time.

WHERE FROM: Where do we get it? Name, address, phone number, when are they open.

WHERE TO: Where do you want it delivered? What hotel, what room, where in the civic plaza?

COST: Are we going to have to pay for it when we pick it up or drop it off, and how much? Will they accept VISA, a CACTUSCON check or will we need cash. If possible make arrangements to pay for it yourselves so that our drivers only need to pick up and deliver.

WHO: Who requested the item? Give a home phone number or room number where we can reach you if we have a question.

DESCRIBE: What is the item? How big is it? How much does it weigh? Does it need any special transport consideration (fragile needs pads, keep cold, etc).

WHAT WILL YOU USE IT FOR: No we aren't being snoopy. We want to make sure that what you ask for will do the job. (Example: At Leprecon 1986, a slide projector and 5' screen was ordered and picked up. The screen was too small for the audience and the projector didn't function right.) We want to back you up here, maybe we will see something when we go to pick it up that will require a change, or the item you reserved is broke or not available. Maybe we are getting the same thing for somebody else who needs it different hours than you. If so why rent two of the same thing.

2. Let me (Dave Munter) know about these things well in advance. If you know you will need something but its too early for exact details, let me know the information you have NOW! We can fill in the details later. I need to get an estimate of how much we've got to transport. Please in writing, I don't remember all that goes on at meetings. Write it down. You can send me the information or give it to me at a meeting. Eventually you can send it to me by computer if you have one. We will be trying to set up a Electronic Bulletin board section for NASFIC Committee. Further details on that later.

3. Try to give us some flexibility in when we obtain the item. That will allow us to balance our loads and serve everyone better. If you will need an item at 2PM Saturday, let us get it on the AM run on Friday. That way if there is a problem, we have time to correct it.

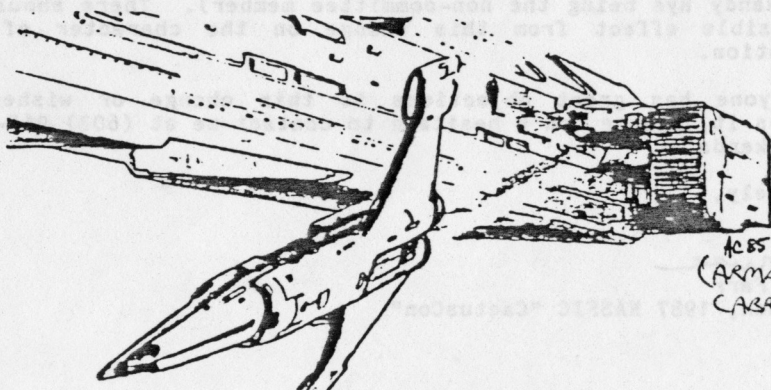
4. Please make arrangements to find the items yourself. You know what you need better than we do (in most cases). If you have trouble finding it, we will be glad to assist, just ask. But remember that our job is to transport and yours is to tell us where to get it.

5. We will give you a computer printout of all items you have requested us to get one month before the convention. Check it, fill in missing data. On Wednesday as you checkin, we will have an updated list. If you need to add to or change a pickup, let us know As Soon As Possible. We will have the current days list of pickups posted on a bulletin board in Logistic. You can check there if you are unsure about status.

6. Our runs will depart each day at 9AM and 2PM. This will allow us maximum time for the stores to be open. Changes and additions should be in by 830 A.M. and 130 P.M. if possible. Emergencies will be taken at anytime but may be difficult to handle. We expect to have communications with the Run drivers but unscheduled stops may not be possible if there are time deadlines.

7. LOGISTICS PERSONNEL ARE NOT REPEAT NOT COPHERS. Personnel assigned to logistics take orders from the Shift supervisor or Chief of Logistics. They have their own job to do and need their own time to relax. Don't plan on using them to carry your messages, shift your chairs etc. Logistics personnel will help with the setup and teardown of functions as long as it doesn't interfere with their primary function, the movement of material.

8. SPECIAL RUNS - In addition to our two scheduled daily runs we will make such special runs as are required, practical, and necessary. Such runs would be for items too large for our normal van or after our scheduled runs are complete and it is a true emergency. We have lots of people to support and emergencies take a disproportionate share of our effort. Plan ahead!!!!



August 12, 1986

MEMO

CACTUSCON

TO: All Committee, Staff, and Volunteers

FROM: Bruce Farr, Chairman

REGARDING: Convention Non-profit Status

A proposal has been made by myself to put the 1987 NASFIC under the Central Arizona Speculative Fiction Society, Inc. (aka CASFS). CASFS is a 501(c)3 corporation (ie a charity) that sponsors conventions in Phoenix (including CopperCon, Fan Gatherings, and the 1982 WesterCon) and the MAW and CON GAMES newsletters.

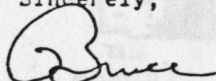
A major reason for doing this is so that fans who spend their own funds to volunteer for the convention could deduct their expenses on their tax returns as a charitable donation. Other reasons include the greatly reduced non-profit bulk mail rates (which could save \$2000 in the next year) and the less-controversial status of a non-profit versus profit-making organization.

As explained at the last committee meeting, this is being proposed at the CASFS meeting of August 22, 1986. It will only be done under the circumstance that the present committee retain control over the convention through the conclusion of the convention. Amendments to CASFS Bylaws are being made to assure this.

The committee of CactusCon includes six of the seven CASFS Board of Directors procedural officers (which include Bruce Farr, Randy Rau, Margaret Grady, Michele Kurce, Sam Stubbs, and Doug Cosper with Randy Rye being the non-committee member). There should be no visible effect from this change on the character of the convention.

If anyone has great objections to this change or wishes to discuss it, please don't hesitate to contact me at (602) 968-5673 on weekends.

Sincerely,



Bruce Farr
Chairman, 1987 NASFIC "CactusCon"

COSTUME EVENTS

We are planning on trying a few different things with the Costume Events at NASFIC. Mainly, we are going to run it in sections instead of all at once, for a couple of reasons.

One reason is that the stage we going to be using Saturday evening is BIG. It's 70 feet wide. There are a lot of really good costumes and presentations which will be absolutely lost on that size of stage. So we will run a small stage event on Friday, the BIG stage event on Saturday and we plan an historical costuming event on Sunday.

This will also, we hope, take care of the second reason for splitting it...time. The total time dedicated to costume events shouldn't be much, if any, longer, but it will be divided into reasonable chunks instead of a marathon on Saturdays (or Sunday).

I will be needing lots of responsible people to help with various duties, for any or all of the nights. The following positions need to be filled. If you are interested, please contact Pati Cook (in writing is best) and let me know (before I start asking people or co-opting from the Volunteers list). The positions are: Photo Director, Den Grandmother, Catcher Crew Chief, Registrar, Chief Contestant Mover, Judges' Clerk, MC's Gofer, and Exhibits Coordinator. Many of these people need helpers, too.

Speaking of exhibits, I'll be contacting various stores to see if we can borrow some mannequins for costume displays. If any of you have contacts or ideas, please let me know.

Hope I hear from some of you! Southwest Costumers Guild has been formed and may take up some of the slack of these positions. Anyone interested should contact me at home, via the con P. O. box, or at CopperCon convention.

1987 NASFIC "CACTUSCON"
COMMITTEE NEWSLETTER, 8/12/86
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TEMPE, AZ 85282

ADDRESS CORRECTION REQUESTED